

PUBLIC PREVIEW:

MATTERS TO BE CONSIDERED LATER IN PRIVATE

Cabinet Member(s)	As appropriate
Cabinet Portfolio(s)	As appropriate
Officer Contact(s)	Mark Braddock – Democratic Services
Papers with report	None

HEADLINES

Summary	<p>A report to Cabinet to provide maximum transparency to residents on the private matters to be considered later in Part 2 of the Cabinet meeting and agenda.</p> <p>This will enable Cabinet Members to openly discuss such matters generally in public, and via the Council’s live broadcast of the meeting, without prejudicing their later consideration in private.</p>
Putting our Residents First Delivering on the Council Strategy 2022-2026	<p>This report supports our ambition for residents / the Council of: An efficient, well-run, digital-enabled council working with partners to deliver services to improve the lives of all our residents</p> <p>This report supports our commitments to residents of: A Digital-Enabled, Modern, Well-Run Council</p>
Financial Cost	As set out in the report.
Relevant Select Committee	As set out in this report under each item – however, this item is not for scrutiny call-in as it is information only.
Ward(s)	As set out in the report

RECOMMENDATION

That Cabinet note the reports to be considered later in private and Part 2 of the Cabinet agenda and comment on them as appropriate for public information purposes.

Reasons for recommendation

Why are certain reports considered in private?

As a transparent, democratic organisation, the Council's Cabinet will consider matters in public on Part 1 of this Cabinet agenda. However, there will inevitably be some reports that will need to be considered in private. These would generally relate to contracts, property transactions or commercially sensitive information, for example, tender bids from commercial organisations, which if made public, could prejudice the Council's ability secure value-for-money for resident taxpayers.

This information is also called 'exempt' information and is considered in Part 2 of any Cabinet agenda by applying the relevant section of the Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that the report contains certain information and that the public interest in withholding that information outweighs the public interest in disclosing it.

How can the public find out more about the private reports?

To ensure maximum transparency when the Cabinet considers such private reports:

- 1) They are first given advance notice on the Cabinet's Forward Plan in summary form setting out the reason why they will be considered in private. The [Forward Plan](#) is a public document setting out all the expected decisions the Cabinet will make over the coming year, except those that are urgent, and is available on the Council's website to view;
- 2) This report provides a fuller public preview of the matters to be discussed in Part 2 of this Cabinet meeting and gives an opportunity for Cabinet Members to highlight issues of significance within and for public information purposes, without prejudicing their later fuller consideration in private. It also sets out the recommendations in general terms that are being proposed for a decision on.
- 3) Consideration of this report will also be broadcast live on the Council's YouTube channel: Hillingdon London, and available for viewing afterwards, for wider democratic engagement.
- 4) After these private reports are considered in Part 2 of this Cabinet meeting, Cabinet's full decisions on them will then be published on the Council's website the day after the Cabinet meeting, along with the decisions on the other matters already considered in public.

Alternative options considered

Cabinet could resolve to release any private report into the public domain in extraordinary or highly exceptional cases, where it considers the public interest in disclosing the information outweighs the public interest in withholding it. However, to ensure greater transparency on all private matters considered, this public preview item is advised as the most suitable way forward.

Legal comments

Such private matters are considered in accordance with Local Government Act 1972 (as amended) Access to Information provisions and also The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. This report enables such matters to be discussed in public as far as is possible under the relevant legislation.

SUPPORTING INFORMATION

<p>Item 7 - Civic Centre Transformation - Appointment of Main Refurbishment Contractor</p>	
<p>Relevant Cabinet Member(s)</p>	<p>Relevant Ward Select Committee</p>
<p>Cllr Jonathan Bianco – Cabinet Member for Property, Highways and Transport</p>	<p>Uxbridge Property, Highways & Transport Select Committee</p>
<p>Information</p>	<p>General recommendations</p>
<p>The transformation, refurbishment and re-use of the Civic Centre site will support future delivery and co-location of services to residents. It will also support a modern and efficient workplace and reduce the Council's carbon footprint.</p> <p>The proposed works will be undertaken in phases, with a pilot scheme and refurbishment of both reception and office areas to make more economic use of the site.</p> <p>This report seeks to appoint a main works contractor for the key phases of the project and provide associated funding, following a competitive procurement exercise.</p>	<p>That Cabinet accept the tender for the refurbishments works.</p>

Item 8 – Civic Centre Transformation 2023/24 – Middlesex Suite Roof Remedials and Associated Works	
Relevant Cabinet Member(s)	Relevant Ward Select Committee
Cllr Jonathan Bianco – Cabinet Member for Property, Highways and Transport	Uxbridge Property, Highways & Transport Select Committee
Information	General recommendations
<p>The Council is undertaking a transformation of the Civic Centre site to make better use of it for residents, and to reduce the Council's carbon footprint and provide a modern workplace.</p> <p>Whilst the main Civic Centre was built in the 1970s, part of it was constructed around the former Middlesex County Council Offices, which were built in 1939. This older building, called the Middlesex Suite, is currently under-utilised and requires substantial fabric and waterproofing to maintain it as a Grade II Listed Building and for any future use.</p> <p>This proposed report to Cabinet details the outcome of the procurement process to appoint a suitable contractor to undertake the works, along with agreeing the necessary funds for this.</p>	<p>That the Cabinet accept the tender and agree the capital spend for the works</p>

Item 9 - Contract for the Servicing, Repairs and Maintenance of Gas Fired Heating Installations in Domestic Properties	
Relevant Cabinet Member(s)	Relevant Ward Select Committee
Cllr Jonathan Bianco – Cabinet Member for Property, Highways and Transport	All Wards Property, Highways & Transport Select Committee
Information	General recommendations
<p>This proposed report seeks Cabinet authority to award a Contract for Gas Servicing Safety Checks and Maintenance of the Council's housing properties. This follows a competitive procurement process.</p> <p>The Council currently manages and maintains approximately 8,600 domestic gas installations within its tenanted Council properties.</p> <p>The contract is to carry out the servicing, responsive breakdown maintenance and remedial works to maintain domestic gas fired appliances, central heating and hot water system installations in a legally compliant and serviceable condition and to the current gas safety, installation and use regulations.</p>	<p>That Cabinet accept the tender for the provision of the Servicing, Repairs and Maintenance of Gas Fired Heating Installations in Domestic Properties to the London Borough of Hillingdon</p>

Item 10 - Warren Farm, Harefield	
Relevant Cabinet Member(s)	Relevant Ward Select Committee
Cllr Jonathan Bianco – Cabinet Member for Property, Highways and Transport	Northwood Property, Highways & Transport Select Committee
Information	General recommendations
<p>This proposed report concerns property transactions in relation to the Farm, which aim to support continued use of the site for agricultural purposes.</p> <p>In May, the Council advertised its intention to dispose of its freehold interest in the land. No formal objections were received.</p>	That Cabinet agree the necessary property transactions in relation to the land.